

Compliance & BSA Analyst

POSITION PURPOSE

Responsible for ensuring that the Credit Union is in compliance with all state and federal regulations specifically to BSA and Compliance. Reviews and appraises the soundness, adequacy, effectiveness, and proper application of related policies and procedures. Assesses the adequacy and extent of programs designed to safeguard Credit Union assets. Assists with internal analysis of departmental efficiency and processes. Compiles and issues reports detailing conclusions and providing recommendations for improvement. Prepares and files reports with government agencies as directed by law.

QUALIFICATIONS:

EDUCATION/CERTIFICATION: Associates degree in Business Administration, Accounting, Finance, or related field or equivalent is necessary.

REQUIRED KNOWLEDGE: Thorough knowledge of applicable federal and state financial regulations regarding BSA and Compliance.

EXPERIENCE REQUIRED: Three to Four years of experience in Compliance.

SKILLS/ABILITIES: Solid analytical and problem-solving skills. Strong attention to detail. Effective communication and public relations skills. Creative and able to develop innovative solutions.